

Information for Delegates

Dietary Requirements

If you have any dietary requirements that you haven't already told us about, please let us know by THIS Friday 24 June.

Covid Statement

In order to minimise the possibility of Covid infections we ask that where possible delegates take a lateral flow test before attending. We will have a limited supply of lateral flows tests available from the registration desk if delegates feel unwell while in Lancaster. We ask that windows in presentation rooms are kept open where/when possible to maximise air flow. We ask you to recognise that delegates will have different levels of vulnerability; please be mindful of this and consider wearing a mask in conference sessions and giving people space by not sitting too close together. We have a supply of disposable masks available at the registration desk and we also have hand sanitiser available for the rooms. We will follow Lancaster University's guidance and will update our advice if anything changes.

Before you come

1. Please take a lateral flow test.
2. If you haven't already installed Eduroam you might like to do this before you come if you can.
3. Please download a copy of the programme. An Outline Programme containing the session times will be provided, but there will no printed programmes for environmental reasons, but we will have a full copy of the programme at the registration desk.
4. If you would like to bring any flyers relating to recent publications, they can be displayed in George Fox.
5. Please inform us of your date and time of arrival if it is outside Registration hours (3pm until 5pm on Wednesday, 8am and 1pm on Thursday, 8.30am to 10.30am on Friday).

Castle Tour

If you have registered for the Lancaster Castle Tour, please meet at the castle at 1pm for a 1.15pm start. A coach transfer to the university will be provided after the tour, and we will be able to look after your luggage.

Getting from the Station to the Castle for the Tour (5 minute walk, with a brief steep uphill part).

If you come out of the station on the ticket office side and look to your left, there is a small pathway leading uphill. Follow that path and turn right at the top and continue uphill towards the Castle. (If you come out on the opposite side, turn right at the main road in front of you, and turn right again to cross the railway bridge and start heading up the hill.) Follow its walls around to the right to come to the John O'Gaunt Gateway, the main entrance to the Castle and we will meet there at 1pm, ready for the tour to begin at 1.15pm. There is a café there if you are early (and a pub at the station).

Getting to Campus

<https://www.lancaster.ac.uk/about-us/maps-and-travel/>

By train: The **4** and **4X** bus services operate between Lancaster Railway Station (Platform 3 exit, ie the opposite side to the ticket office) and Lancaster University every 30 minutes Monday to Saturday daytimes. The journey time is around 25 minutes. Taxis are also available at the station.

If you have just missed one, Lancaster train station is a five-minute walk from the city centre and further buses. The nearest stop is down Meeting House Lane at Common Garden Street. (Walk down Meeting House Lane, passing the Friends Meeting House and the Storey Institute on your left. At the traffic lights at the T-Junction, cross the road and then turn right to walk along King Street; Common Garden Street is the first main road on your left, and there are multiple bus stops there, with the ones furthest from the corner going to the University. Service **1/1A** provides a direct connection to the University every 10 minutes, Services **100, 4, 4X, 40, 41** and **42** also serve the University giving a total of 14 buses per hour from Monday to Saturday until 7pm. A less frequent service then runs daily until around midnight.

All buses drop off and collect passengers in the Underpass, situated underneath Alexandra Square in the centre of campus, except for an hourly 40 or 41 journey which calls at the bus stops on the A6 outside the campus only.

By Car: Leave the M6 motorway at Junction 33 and take the A6 north towards Lancaster.

After Galgate village, three junctions with traffic lights on the A6 serve the University. For the main entrance, turn right at the second traffic lights into the University main drive.

To find George Fox and the registration for the conference and your room, you are heading to South Campus. The closest visitor parking areas are in zones D (or E). The George Fox building can be found down George Fox Avenue off the perimeter road which circles the campus.

If using an online route planner or satnav, the main University postcode is LA1 4YW.

If you are travelling to campus in a plug-in electric vehicle, free electric charging is available. [Information on charging points.](#)

Getting from the centre of campus to George Fox and the registration desk

If you arrive in the Underpass, walk up the stairs to Alexandra Square.

Leave Alexandra Square by the main downhill path (the Spine) between Costa and the Library. Follow the Spine down the steps and past a garden on your right. Keep going straight down the spine, past the Engineering building (on the right), the Science and Technology building (on your left) until you reach the Charles Carter building on your right and some raised grassy areas on your left. The George Fox building (see below) is set back from the spine by these, opposite Grizedale College and the Charles Carter building.



Registration

Registration is in the George Fox Building, where many of the panels will be held. You can register from 3pm until 5pm on Wednesday, or between 8am and 1pm on Thursday, or from 8.30am to 10.30am on Friday. You can also pick up your room key and a parking permit at registration. There will be publishers' tables and a second-hand book stall on site. If you are going to arrive outside of these hours, please let us know as soon as possible with an estimated date and time of arrival.

Car parking

If you arrive by car, turn right at the roundabout after entering the University at the main drive and follow the ring road (passing the big green and orange InfoLab21 on your right) until you get to car park E on your right. Take the next left, George Fox Avenue, and park in car park D. If this is full, go back to car park E. Visitor car parking is available on campus 24/7 and is free after 6pm and at weekends. At other times, parking charges apply, so you need to display a permit. If you have requested parking permits, these can be collected from the conference registration desk.

If for any reason you need further tickets, they can be purchased from any of the pay and display machines across campus at a cost of £2 for two hours or £5 for up to 10 hours. All payments are contactless by either chip and pin or contactless card payment. Alternatively, all-day visitor scratch cards are available for home delivery in advance of your visit. These are available from the [online store](#).

How to find lunch

Lunch will be served in the Management School. Leaving George Fox, turn right up the spine, or leaving Charles Carter, turn left. The Management School is the next building along on your left (ie next door to Charles Carter). Once you have entered the building, follow the corridor straight ahead until it turns left

and then immediately right. This brings you out in the Management School café space – an open area of seating.

Wifi Access

<https://answers.lancaster.ac.uk/display/ISS/Wi-Fi+help>

If you have Eduroam on your device, you should be able to login without problems. The login looks like your email address but takes your username eg username@lancaster.ac.uk and works with your normal password.

To set up Eduroam, please see the relevant connection advice here:

<https://www.lancaster.ac.uk/iss/connect-eduroam/>

If you do not have access to Eduroam, **LU Visitor Wi-Fi** enables visitors who cannot use Eduroam to get internet access.

LU-Visitor is a public Wi-Fi network and so not a secure network. It is designed for temporary access; you will need to sign back in every 24 hours.

To connect to Visitor Wi-Fi, look for **LU-Visitor** in your list of Wi-Fi networks and follow the **Visitor Wi-Fi registration** instructions on your device.

(If you have connected to LU Visitor but do not see the instructions, visit <http://neverssl.com>)

You will need to:

1. Tick the box to agree to the terms and conditions
2. Register to use LU Visitor Wi-Fi with either a: Google account, Facebook account or using email verification (providing a personal email address).

If you choose email verification:

- An email will be sent to the personal email address you gave. Open the email on the same device, and click on the link to verify the connection. You will be given 10 minutes internet connection to allow you to complete the registration.
- Once verified you will have 24 hours of access to Visitor Wi-Fi. After this, you will need to follow the sign-in process again.